



Interior Merchandising Interior Designer

For 27 years, KTI has been recognized as one of the top interior design firms in the country. Our award-winning design studios have combined timeless design principles and modern trends in evocative ways—resulting in spaces where form and function comfortably co-exist. Whether we are designing a hotel, restaurant, clubhouse, luxury residence or model home, we believe that spending time in a beautiful space can do wonders for your well-being.

KTI is currently seeking a talented **Interior Designer** that is enthusiastic and passionate about the work we do! The Interior Designer will work on homes across the country as part of the Interior Merchandising team. This role reports directly to the Studio Director and will have a hand in creating amazing spaces together!

The **Interior Merchandising** team works with Builders and Developers who trust KTI staff to furnish their model homes in the most current, edgy designs that maintain their brand as market leaders. This team executes their vision, moving from conception through installation in months, not years. The staff receive a unique opportunity to follow trends and work in different styles and different regions of the country.

The **Interior Designer** will need a thorough understanding of the design process in order to execute a variety of tasks in multiple stages on multiple projects. Designers work in tandem with a team through conceptualization, development, delivery and installation of the final design. They contribute to deliverables that adhere to KTI's award winning standards and exceed client expectations.

Your day-to-day would look like:

- Development and understanding of design programing requirements based on client parameters such as budgets, design style and aesthetic, operation, purpose, and function.
- Collaborate with the team in developing conceptual imagery, schematic schemes, preliminary material selections and initial space planning as required for the scope of a project.

- Working within timely schedules put forth by the Studio Director and Purchasing Team to coordinate and support the completion of tasks as required, adhering to key deliverables and deadlines.
- Maintenance of internal reporting systems, i.e. time sheets and project files.
- Responsible for providing weekly project report updates to the Studio Director as required, with key focus on communicating deliverable dates and deadlines.
- Continuing education related to product updates and industry trends.
- Contribute to a team effort from conceptualization through installations with multiple projects in multiple stages under the guidance of the Studio Director.
- Demonstrate drafting expertise in development of construction documents; to include drafting plans and elevations; help finalize all details to include (but not limited to) plumbing, door hardware, lighting, flooring, ceilings, walls, millwork and material schedules.
- Responsible for making initial selections at presentation phase for the following: furniture, soft goods (draperies and rugs), art, plant, outdoor furniture, and accessories.
- Make finish selections to include (but not limited to) cabinets, hardware, floor and wall tile, counters, plumbing, doors, lighting, carpet, and flooring.
- Attend client meetings and site visits, create punch lists as needed.
- Create presentations for Studio Director review and Client approval from finish selections all the way through FF&E selection and design.
- Responsible for final selections of: furniture, soft goods (bedding and pillows) drapery, rugs, art, plants, outdoor furniture, and accessories.
- Collaborate with fabricators, sending measurements and specifications, acquiring quotes and scheduling installations.
- Make reselections as needed due to lack of inventory or scheduling issues.
- Revise and prepare documentation for execution of approved design concepts, picking up redlines and other edits, made by senior staff ensuring all follow KTI's presentation standards.
- Write FF&E specifications and assist in tasks for the procurement process.
- Attend project installations across the country and take part in directing and assisting KTI's installation crew to install all furnishings; shopping and assisting with the creation of punch lists to meet project deadlines.
- Assist in project completion close out, finalizing documentation, generating inventory books when needed, providing ease of future reference to projects in electronic filings.
- Other duties as assigned.

Knowledge, Skills and Abilities:

- Passionate about design, demonstrating originality, creativity, and knowledge of current trends.
- Exhibit collaborative behavior, share knowledge and experience, and assist others whenever necessary.
- Demonstrates an attention to detail and accuracy.
- Works well independently and as a collaborative member of the team.
- Comfortable working on a small, but mighty, team and willing to roll up your sleeves to pitch in wherever needed.
- Possess a high degree of time management and organization skills.
- Demonstrate ability to manage issues and present viable solutions to the team to solve problems.
- Ability to create clear and organized design presentations with attention to detail in graphic formatting.
- Demonstrates excellent graphic, verbal and written communication skills.
- Quick learner who takes initiative, can multitask, prioritize, solve problems and follow through.
- Demonstrates an interest in technological and design trends through continuing education and vendor presentations.
- Receptive and resilient to feedback from KTI leadership, clients and others.
- Works well under pressure and is able to tolerate interruptions and redirection.

Qualifications:

- Minimum AA in Interior Design; Bachelor's degree preferred
- 2-4 years experience in Interior Design
- Ability to travel, a must. This includes out of state travel and in Colorado from Longmont to Colorado Springs. Travel depends on installation schedule and the length is from 2-5 days.

Technical Skill Set:

- Required Proficiencies: AutoCAD, Revit, Microsoft Suite, Adobe Photoshop, InDesign
- Strongly Preferred Proficiencies: Illustrator, Sketch Up
- Knowledge of Design Smart & QuickBooks a plus

Compensation and Benefits:

We offer competitive pay, an exceptional benefit package, and support for continuing education and professional development. This is a full-time, salaried position. The target starting pay range for this role will be: \$50,000- \$65,000 but will be based on experience level. Our 2024 benefits package includes:

- Medical - 100% paid*
- Group Life, AD&D - 100% paid*
- Short- and Long-Term Disability - 100% paid*
- Dental Insurance - 100% Paid*
- Vision Insurance- 100% Paid*
- Employee Assistant Program*
- Paid Vacation Leave - Accrues based on years of service starting with 10 days per year up to 15 days per year
- Paid Sick Leave - 48 hours per year
- 401(k) retirement plan and company matching**
- Ten (10) paid holidays

*Available 1st day of the month following 30 days of employment

**Available 1st days of the month following 90 days of employment

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential functions, responsibilities, or requirements. Kimberly Timmons Interiors is an Equal Opportunity Employer (EOE), M/F/H/V.